



ENVIRONMENTAL SOLUTIONS & INNOVATIONS, INC.

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Archaeological Laboratory Director

ESI seeks a full-time Archaeological Laboratory Director to complement its Cultural Resources Group program. As part of the team, the successful candidate is responsible for timely and cost-effective processing, analysis, and curation of artifact assemblages collected during projects and competently designing and implementing additional research efforts within scheduling and budget constraints.

Exceptional organizational and record keeping skills are imperative to successfully manage multiple archaeological projects concurrently, satisfying client requirements and maintaining professional and company standards and ethics. Superior communication skills are required as the position involves coordinating and assimilating project input from agencies, staff, and subcontractors. Requisite experience comprises a broad range of cultural resources throughout multiple prehistoric and historic periods and the MidAtlantic, Midwest, and Texas regions.

Responsibilities include managing all aspects of laboratory work, preparing portions of report and content, facilitating National Register evaluation recommendations, preliminary project effects evaluations, and some project staff management.

The successful candidate's expertise includes day-to-day, hands-on management and participation with a keen eye for quality and completeness. Demonstrated communication excellence, both written and verbal, and the ability to effectively supervise people are requisite. This position requires up to 10% travel outside the local area and often overnight. The Lab Director reports directly to the Cultural Resources Group Manager.

Minimum Qualifications

- 10 years full-time experience with laboratory work or a M.A. in Anthropology or related field
- 2 years full-time CRM lab management experience
- 4 plus years curation experience

Preferences

- Experience with the MidAtlantic, Midwest, and Texas assemblages.
- Assists with project-specific budget development, personnel assignments, and scheduling.

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- Based on the National Register of Historic Places and other applicable criteria, develops professional recommendations in concert with cultural resource staff.
- Organizes and completes project-specific artifact assemblages.
- Implements quality control/quality assurance procedures.

Requirements

- Minimum 5 years of relevant lab experience
- Must pass all pre-hire screenings
- Possess a valid driver's license