

Archaeology Project Supervisor

Environmental Solutions & Innovations, Inc. (ESI) is a small business with 20 years' experience assisting clients balance project needs with the conservation of the natural and cultural environment. Our staff includes over 50 full-time scientists with specialties ranging from animal ecology to wetland science, landscapes and cultural resources. ESI's Cultural Resource Program is based out of Springfield, Missouri and completes projects across the U.S. for both federal and private clients. ESI projects cover a wide range of CRM activities including Phase I survey, both pedestrian and shovel testing, as well as more formal testing for NRHP eligibility, assisting agencies in managing cultural resource data, tribal coordination, and historic preservation planning.

ESI's Cultural Resource Program is looking for an organized, self-directed individual to join our team as an Archaeology Project Supervisor. This position will oversee all aspects of cultural resource field investigations, and specifically Phase I-III archaeological investigations, throughout the US with most projects in the Midwest and Plains. The Archaeology Project Supervisor will spend a portion of their time in the field, overseeing multiple survey crews and projects. When not in the field, the Archaeology Project Supervisor will complete office-based tasks associated with their projects, including preparation of reports, site records, and assisting in laboratory efforts.

Responsibilities:

- Manage all aspects of fieldwork, from pre-field investigations to mobilization, in-field direction, and data collection organization and QAQC.
- Assist project managers in developing project scope, methodology, and schedule.
- Ability to coordinate field needs with others – include GIS staff, agencies, landowners, etc.
- Conduct all aspects of fieldwork including survey (pedestrian and shovel testing), site documentation, NRHP evaluations, test excavations, monitoring, and condition assessments.
- Conduct office-based tasks associated with field efforts including prefield investigations and literature reviews, report production, site forms, and other research as needed.
- Complete basic precontact artifact analysis – particularly for lithic materials – and present analyses in final reports.

Experience and Qualifications:

- Minimum Master's Degree in Anthropology, Archaeology, or a related field, and able to meet the Secretary of Interior's Standards for Archaeology.
- 5 years experience working as a field archaeologist, preferably in the Midwest and Plains.
- 2-3 years supervising archaeological field crews and other CRM professionals.
- Experience directing work for large projects that require detailed coordination with others and the supervision of multiple archaeological crews.
- Possess advanced skills in one or more specialty area, specifically: geoarchaeology, precontact artifact analysis (preferably lithics), and digital data collection.
- Ability to travel up to 40% to conduct fieldwork for extended periods of time.
- Excellent verbal and writing communication skills; able to effectively communicate impacts to project schedule and budget as a result of changes in field work.

Physical Requirements:

The physical demands must be met to successfully perform the essential functions of the position. Reasonable accommodations may be made if applicable.

Candidate will regularly:

- Sit, stand, walk long distances, stoop, kneel, crouch, and crawl.
- Usage of hands to handle, or feel objects, tools, dig and/or shovel.
- Be able to walk on uneven terrain during field work.
- Conduct field work in various weather conditions and environments.
- Frequently lift, carry and/or move up to 30 pounds in the field daily.

Salary will be commensurate with experience. Preference for individual to be located in the ESI Springfield Office but other options will be considered. To apply, submit a Cover Letter, CV, 2-3 professional references and a writing sample to: rscully@envsi.com