



Deputy State Historic Preservation Officer

The Wisconsin Historical Society, founded in 1846, ranks as one of the largest, most active and diversified state historical societies in the nation. As both a state agency and a private membership organization, its mission is to help people connect to the past by collecting, preserving and sharing stories. At its core, the Society believes that increasing the public's knowledge of history has profound societal, cultural, and economic benefit. The Society's values are to Embrace a Spirit of Service, Engage our Expertise, Spark Enthusiasm, Cultivate Inclusion, Exceed Expectations, and Think Big and Grow with Purpose. Its collections, historic sites and museums, historic preservation office and extensive educational programs are focused on enriching and transforming lives through unparalleled access to history. WHS believes that increasing the public's knowledge of history has profound societal, cultural, and economic benefit.

The Wisconsin Historical Society is home to the federally-designated state historic preservation office. In partnership with communities, organizations and individuals, the Office works to identify, interpret and preserve historic places for the benefit of present and future generations. Programs administered by the State Historic Preservation Office include: State Register and National Register of Historic Places; archeology & maritime archaeology, state and federal rehabilitation income tax credits; Wisconsin's burial sites preservation program; and the review of federal, state and local projects for their effect on historic and archaeological properties. The position is located in the State Historic Preservation Office at the Wisconsin Historical Society Headquarters Building located on the University of Wisconsin campus in Madison, WI.

Ranked one of the happiest and healthiest cities in America, it's no wonder as to why Madison has consistently been named one of the top 20 best places to live in the United States since 2013. Boasting other titles ranging from the Best Place to Raise a Family and a top spot on the Best Beer Destinations in the World, Madison is home to the largest producer only farmers market in the U.S.. Madison is nationally known for local eats, the city's food scene is a growing and changing eclectic collection of culinary adventures ranging from Wisconsin farm-to-table to a variety of ethnic choices. Located conveniently between Chicago and the Twin Cities, the city's unique and historical arts and culture venues are stops for a never-ending

Collecting, Preserving, and Sharing Stories since 1846

816 State Street Madison, Wisconsin 53706

wisconsinhistory.org

stream of nationally recognized artists. Additionally, Madison offers opportunities to explore year round. From action packed kayaking and paddle boarding to relaxing sailing excursions in the summer to 10 miles of ski and snowshoeing trails, ice finishing and pond hockey tournaments on the surrounding lakes, weather doesn't stop Madisonians from getting out to enjoy the fresh air!

Under the general supervision of the State Historic Preservation Officer (SHPO), the Deputy State Historic Preservation Officer (DSHPO) manages program areas within the State Historic Preservation Office. This position administers and supervises numerous preservation programs for the Division including, but not limited to the state and federal historic preservation tax credit programs; the administration of federal surveys and subgrants through the Certified Local Government program; the maintenance of the state's Architecture and History Inventory (AHI); the National Register of Historic Places and the Wisconsin State Register of Historic Places programming; and the award of grants through the Fuldner Heritage Fund. This position supervises and manages permanent and LTE staff of the State Historic Preservation Office at the Wisconsin Historical Society. This position directs, coordinates, prepares, and promotes research related to Wisconsin's historic properties.

The position also independently reviews federal, state, and local actions for effects on historic resources in accordance with the federal and state laws and regulations established under Section 106 of the National Historic Preservation Act, and ss. 44.39-42 and ss. 66.0413, 66.1111. and 120.12(21) Wis. Stats.

Core responsibilities of this position include:

- Plan, develop, and monitor goals and objectives for the Office and assigned program areas.
- Plan activities for Historic Preservation Office operations, setting priorities and objectives.
- Organize, assign, and direct the work of reporting staff, including permanent staff and LTEs.
- Interview, hire, supervise, promote, discharge, reward, and discipline staff as appropriate.
- Establish and implement policies and priorities for the nomination process to the National Register and the State Register of Historic Places. Ensure process is in accordance with federal regulations and state requirements.

Minimally qualified candidates will have all of the following:

- o Graduate degree in history or related field (e.g. archeology, architectural history, art history, historic preservation) OR degree in history or related field AND 2 yrs. exp. in research, writing, teaching, interpretation or other related experience in an academic, historic, museum setting

OR a degree in architecture or a state license to practice architecture AND 1 yr. graduate study in architectural preservation, American architectural history, preservation planning or related field OR 1 yr. exp. on historic preservation projects.

In addition to minimum qualifications, a **well-qualified** candidate will have at least one of the following:

- o Demonstrated experience supervising and managing staff (assigning work, creating schedules, creating performance evaluations, initiating staffing decisions)
- o Experience in a professional capacity as an Architectural Historian, Historian, or Historic Architect
- o Experience administering and managing Federal programs and projects (e.g. Historic Preservation Tax Credit, Surveys and Subgrants, National Register of Historic Places)

How To Apply:

All applications must be received through the Wisconsin State Job Portal. The specific job link can be found here:

http://wisc.jobs/public/job_view.asp?annoid=104037&jobid=103551&rq=245&class=57420&index=true

The deadline to apply is 3/10/21.