



Archaeologist

Historical Research Associates is seeking an Archaeologist in our Spokane office. The Archaeologist performs research tasks, fieldwork, laboratory, and/or writing tasks as part of a project team. As directed by project managers, leads small field projects and occasionally directs project team members in specific tasks. Contributes to the preparation of reports and client deliverables under the oversight of project managers.

Required education and experience:

- Master's Degree in Archaeology or Anthropology with Archaeology emphasis.
- Completion of accredited field school.
- Familiarity with the Section 106 process.
- Six months or more field experience, preferred.

Required skills and abilities:

- *General:* Proficient in the use of technology to include, but not limited to GPS and other data collection devices, use of online databases, digital cameras, scanners, and audio recordings, and computer software such as Microsoft Word and Excel. May require valid driver's license and ability to operate passenger car and/or light truck.
- *Teamwork:* Develop and maintain positive relationships, ability to balance work schedules and demands, provide and accept feedback, seek to resolve conflict through communication and collaboration, use effective verbal and written communication, listen and communicate effectively. Successfully function within a project team, work closely with project team members, and take direction from a project manager.
- *Research:* Conduct background research in various sources including ethnographies, soils/environmental/cultural background, SHPO databases, GLO plats, land patents/historic maps, and tax assessments. Have the ability to recognize the need for and to locate additional background or archival resources.
- *Writing:* Sufficient technical writing skills to contribute to deliverables. Contribute to research, inventory, resource evaluation, and monitoring plans and reports; the ability to contribute to high quality products with knowledge and understanding of appropriate style for the document.
- *Field:* Successful use of a compass, topographic maps, GPS, ArcPAD, and related field equipment.
- Strong verbal and writing communication skills
- Ability to remember and follow detailed instructions
- Willingness to travel throughout the Pacific Northwest and the rest of the U.S. (especially the west)

Candidates should assume that up to 70% percent of their time will be spent in the field, and at least 25-30 percent of that travel will be outside of Spokane. HRA offers competitive compensation and a full benefits package that includes vacation, sick leave, holidays, medical insurance, and 401K.

Required application materials include a resume and cover letter (noting the Spokane office opportunity) with an optional writing sample (CRM report preferred; an educational thesis will not be accepted) to Human Resources at HR@hrassoc.com. No phone calls, please. This position will remain open until March 1, 2021.

Equal opportunity/veterans/disabled. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or protected veteran status and will not be discriminated against on the basis of disability.

