



Archaeologist II

Historical Research Associates is seeking an Archaeologist II in our Seattle office. The Archaeologist II performs research tasks, fieldwork, laboratory, and/or writing tasks as part of a project team. At the direction of project managers, leads field projects and occasionally directs project team members in specific tasks. Contributes to the preparation of reports and client deliverables under the oversight of project managers; this may include preparing the larger share of a small project report.

Required education and experience:

- Master's Degree or PhD in Anthropology with Archaeology emphasis
- Preparation of a Master's thesis or doctoral dissertation
- Minimum of two years field director experience based in western Washington in Cultural Resource Management (CRM) and leading field crews.

Required skills and abilities:

- *General:* Proficient in the use of computer software including Word and Excel. Ability to use online databases, such as library search engines and digitized records collections. Use digital cameras, digital scanners, and digital audio recorders. May require valid driver's license and ability to operate passenger car and/or light truck.
- *Teamwork:* Develop and maintain positive relationships, ability to balance work schedules and demands, provide and accept feedback, seek to resolve conflict through communication and collaboration, use effective verbal and written communication, listen and communicate effectively. Successfully function within a project team, work closely with project team members, and take direction from a project manager.
- *Research:* Proven ability to conduct background research in various sources including ethnographies, soils/environmental/cultural background, SHPO databases, GLO plats, land patents/historic maps, and tax assessments. Have the ability to recognize the need for and to locate additional background or archival resources.
- *Writing:* Strong technical writing skills a must. Proven ability to contribute to deliverables. Contribute to research, inventory, resource evaluation, and monitoring plans and reports; the ability to contribute to high quality products with knowledge and understanding of appropriate style for the document.
- *Field:* Proficient in the use of topographic maps, GPS, ArcPAD, and related field equipment.
- Experience with the Section 106 process.
- Strong verbal and writing communication skills
- Ability to remember and follow detailed instructions
- Willingness to travel throughout the Pacific Northwest and the rest of the U.S. (especially the west)

Candidates should assume that 30-60 percent of their time will be spent in the field, and at least 25-30 percent of that travel will be outside of Seattle. HRA offers competitive compensation and a full benefits package that includes vacation, sick leave, holidays, medical insurance, and 401K.

Please submit a letter of interest detailing your interest in the Seattle opening, résumé with three references and a short writing sample to Human Resources at HR@hrassoc.com. Writing sample should be a CRM report (an educational thesis will not be accepted). No phone calls, please. This position will remain open until March 1, 2021.

Equal opportunity/veterans/disabled. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or protected veteran status and will not be discriminated against on the basis of disability.

