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In This Issue...

Message from The President
ACRA Provides Peer Review Services for CRM
By Ian Burrow  pg. 3

Connections - Liaison Committee Update
Submitted by Chad Moffit
Transportation Research Board
Vernacular Architecture Form
National Council on Public History
American Society of Landscape Architects
Society for Industrial Archaeology

Legislative Update
by Nellie L. Longsworth  pg. 7

Member Profiles
CHRS
R. J. Dausman
AF Consultants

Nationwide Programmatic Agreement for
Communication Facilities

ACRA Members in (Old) York
By Ian Burrow  pg. 13

2005 ACRA Awards
By Charissa Wang  pg. 14

(Board members who also are officers are listed on Page 2)
**ACRA’s Mission**

Our mission is to promote the professional, ethical, and business practices of the cultural resources industry, including all of its affiliated disciplines, for the benefit of the resources, the public, and the members of the association by:

- promoting and supporting the business needs of cultural resources practitioners;
- promoting professionalism in the cultural resources industry;
- promoting and providing educational and training opportunities for the cultural resources industry; and
- promoting public awareness of cultural resources and its diverse fields.

A basic tenet of ACRA’s philosophy is the cost efficiency of private-sector firms in meeting the need for expertise in cultural resource management. ACRA is strongly opposed to unfair competition from tax-supported contracting programs. We believe that a greater benefit to society, and to the resources, derives from the existence of a healthy community of tax-paying, job-generating, private-sector CRM businesses.

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**10TH ANNUAL ACRA CONFERENCE**

**NOVEMBER 8-11, 2005**

The 10th Annual ACRA Conference will be held at the Hotel Monaco, Washington D.C. Next year’s conference, which will focus on government issues, is scheduled to start one day early, on Wednesday, to afford attendees an opportunity to meet with their legislators.

The Hotel Monaco is the former Tariff Building, built in the mid-nineteenth century. This Registered National Landmark is Washington, DC’s first all-marble building. For a preview of the hotel visit [www.monaco-dc.com](http://www.monaco-dc.com)

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**ACRA Lapel Pins**

are available to employees of member firms for $3 each.

ACRA
6150 East Ponce de Leon Ave
Stone Mountain, GA 30083

Make checks payable to:
The American Cultural Resources Association
MESSAGE FROM PRESIDENT

ACRA Provides Peer Review Services for CRM

Submitted By Ian Burrow

On December 5, 2003, ACRA signed an agreement with Gnomon, Inc. to provide peer review of documents Gnomon is to produce for the Department of Energy concerning cultural resource management modeling and management in oil and gas fields in New Mexico and Wyoming.

ACRA assembled a team consisting of:

Mike Roberts
Kurt Schweigert
James Karbula
Joe Schudlenrein
Michael McFaul
Tim Klinger

These are members who expressed interest in performing the reviews in return for a portion of a fee to be paid to ACRA. This has been seen by ACRA as an important development: the provision of expert peer review to clients through our organization.

The first portion of the work has now been completed. On December 21, 2004, Gnomon sent to ACRA the first component of the study:


Mike Roberts, James Karbula, Joe Schudlenrein, and Michael McFaul were able to find time in their schedules to produce reviews by the January 28, 2005, deadline. This was a commendable effort, since this was a short time-frame for absorbing a complex and detailed predictive modeling survey.

Our main role in the project as a whole is to provide a contracting/regulatory/business perspective. The technical and methodological emphasis of this part of the study was such, however, that our reviewers focused much of their attention on an examination and critique of the methodology employed. These comments, which were substantially in agreement, were sent to Gnomon on January 29th.

The next portion of the study is currently awaited. Thanks again to our team of reviewers.
This column highlights items of interest to the CRM industry and updates on related and client organizations as reported by ACRA member liaisons.

The Transportation Research Board (TRB) hosted the Environmental Mega Poster Session, which included topics on historic preservation and historic resources in transportation, in January at the 84th Annual Meeting in Washington, D.C. TRB, a division of the National Research Council, serves as an independent adviser to the federal government and others on scientific and technical questions of national importance. The TRB Annual Meetings programs covers all transportation modes, with more than 2,500 presentations in 500 sessions addressing topics of interest to all attendees—policy makers, administrators, practitioners, researchers, and representatives of government, industry, and academic institutions.

TRB includes the Historic and Archeological Preservation in Transportation, which considers the laws, regulations, policies, and procedures for the preservation of historic structures and archeological materials, information, and cultures. More information on the Historic and Archeological Preservation in Transportation Committee is available at www.itre.ncsu.edu/ADC50/index.htm.

- Hope E. Luhman of the Louis Berger Group, Inc. is the ACRA liaison to TRB’s Historic and Archeological Preservation in Transportation Committee (ADC50).

The Vernacular Architecture Forum (VAF) welcomes ACRA members to its 2005 Conference, which will mark its 25th Anniversary. The conference will be held in Tucson, Arizona, April 13-16, 2005. The conference will be hosted by the University of Arizona’s Southwest Center and the Preservation Studies Program. The theme of the conference is “La Frontera: Cross-Cultural Vernacular Landscapes,” recognizing southern Arizona’s rich architectural and cultural heritage spanning over 5,000 years and three cultures, Native American, Spanish Colonial/Mexican and American. Only in the last 150 years of this region’s history has there been a political boundary that distinguishes the cultural and architectural traditions between what is now Mexico and the United States. This history has created cross-cultural vernacular landscapes unique to this region, representing a spectrum of architectural vocabulary ranging from Spanish Colonial and American typological and stylistic purity to hybrid expressions of every imaginable combination.

Over the course of four days, we will explore various themes related to the study of vernacular architecture and their corresponding cultural landscapes in southern Arizona: Native American, Spanish Colonization (including missions, presidios, and residential buildings), Ranching, Mining, Territorial Architecture, and 20th Century Residential Landscapes.

You are encouraged to visit the VAF website, www.vernaculararchitectureforum.org, for more conference information.

- Marvin Brown of URS Corp. is the ACRA liaison to VAF and serves as the editor of the Vernacular Architecture Newsletter.
In the **National Council on Public History** (NCPH) 2003-2004 Annual Report presented in Public History News, NCPH reported on the many challenges and opportunities facing the organization this past year. Though NCPH is focused specifically on history, the organization faces many of the same challenges and opportunities that ACRA faces, including issues of public policy, education, professional development, organizational presence and influence, long term and short-term goals, organizational structure, membership, and fundraising. As part of its membership and outreach goals, NCPH is actively seeking collaborations with other like-minded organizations. ACRA members identify themselves with a wide variety of professional fields, however history forms the underlying current of much of our work and the collaboration between ACRA and NCPH is productive for both organizations.

NCPH will hold its 2005 Annual Meeting in Kansas City, Missouri, April 14-17, 2005. This year’s program “seeks to explore ways in which public history and public historians investigate, collect, present, and preserve regional culture and history.” As ACRA members are often in the business of investigating, collecting, presenting, and preserving culture and history, this meeting provides an ideal opportunity to share ideas and build professional partnerships. NCPH will also hold a joint meeting with the Organization of American Historians in Washington, D.C. on April 19-22, 2006.


- **Laura Black of CHRS, Inc. is the ACRA liaison to NCPH.**

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**American Society of Landscape Architects** (ASLA), released its legislative agenda for the 109th Congress that includes Reauthorization of TEA-21 and funding for the Historic American Landscapes Survey (HALS). HALS has been a focus of ASLA’s Historic Preservation Professional Interest Group and the National Park Service. The ASLA Historic Preservation Professional Interest Group serves as a forum for landscape architects interested in historic preservation to exchange knowledge and information.

Serving two primary functions, the group works to disseminate information to landscape architects working in historic preservation and to enhance communication among professionals in the field. Landscape preservation studies and preservation issues are discussed in the group’s newsletter, on their listserv, and during education sessions held in conjunction with the ASLA Annual Meeting. See [http://host.asla.org/groups/hppigroup/](http://host.asla.org/groups/hppigroup/) for information on the updates on the Historic American Landscape Survey and other helpful information. ASLA will hold its Annual Meeting on October 7 – 10, 2005 in Fort Lauderdale, Florida.

- **Chad Moffett of Mead & Hunt, Inc. is the ACRA liaison to ASLA.**

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**Of Interest**

**June 2-4, 2005**

The **Society for Industrial Archeology** (SIA) 2005 Conference, Milwaukee, Wisconsin

The SIA is an organization of more than 1,800 members, world-wide, dedicated to the study and preservation of historically significant industrial sites,
structures, artifacts, and technology. By providing a forum for the discussion and exchange of information, the Society advances an awareness and appreciation of the value of preserving our industrial heritage. From its formation in 1971, the Society has promoted the study and preservation of the physical survivals of technological and industrial development and change. The “archeology” in the Society’s name signifies its principal concern with the tangible evidence of early industry.

The 34th Annual Conference, June 2-5, 2005, will highlight Milwaukee’s significant legacy of industrial activity. Central to this conference will be special tours of contemporary and historic industrial sites and processes. The conference will also feature presentations of research papers on Saturday, as well as social activities. Individuals new to the Society and/or having interest in Milwaukee’s industrial heritage are especially encouraged to attend the conference. For more information on the Society and the 34th Annual Conference, visit www.sia-web.org.

June 4-8, 2005


Sponsored by the Alliance of National Heritage Areas and hosted by the Center for Historic Preservation at MTSU and the Tennessee Civil War National Heritage Area, the conference provides a 5-day immersion in the mechanics, economics, stories, and possibilities of heritage development. For more information, click on the attached .pdf file and visit our website at www.ihdc2005.org.

ACRA members who represent CRM client or related organizations are encouraged to become a liaison and share information about upcoming events and items of interest. Please send information to preservation@meadhunt.com.
The 109th Congress has settled into the Capitol, the Inauguration has taken place, the State of the Union Address is behind us, and the hard work is definitely ahead. Some of the issues are holdovers, and others will emerge due to budget and deficit constraints.

The President’s Budget – released on February 7, 2005 - targets domestic programs, eliminating 150 federal programs completely and slashing others substantially. The $2.5 trillion budget comes at a time when the deficit is already $427 billion, the wars in Afghanistan and Iraq show no signs of ending quickly, and the President’s desire to change Social Security has a price tag of $754 billion over the next 5 years. To the 18% of the budget that is discretionary spending, the President has added new program spending for high school performance, Pell Grants for low-income college students, job training, and community health clinics.

As gloomy as it might appear, the Congress, program constituents, and powerful lobbyists have already begun to make their claim on what stays and what goes. Last year, 65 programs were cut in the President’s Budget to save $5 billion and the Congress restored all but $292 million.

How the Budget Affects Cultural Resource Management

The Department of Interior (DOI) FY06 budget totals $10.6 billion, a one percent decrease over FY05. The programs getting hardest hit are state grants and financial assistance. The Land and Water Conservation Fund (LWCF) is stripped of $94 million in state recreation grants and $21 million in federal land acquisition. Preparation for drilling in the Arctic National Wildlife Refuge (ANWR) is included at $2.4 billion.

A quick look at changes in the DOI FY06 funding: BLM is budgeted at $1.74 billion (a $4 billion increase over FY05), the National Park Service at $2.25 billion (off $7 million from FY05), and US Geological Survey at $934 million (a decrease of $1 million). The National Recreation and Preservation Program – including staff for the National Register – has been slashed to $35.8 million, a decrease of $24.2 million with a cut of 35 employees. The National Heritage Areas program request was dropped from $9.6 million in FY05 to $5 million in FY06.

The Historic Preservation Fund is totaled at $66.205 million, a reduction of $5.534 million. The States ($35 million) and tribes ($3 million) retained their FY05 funding levels. The Save America’s Treasures Program was reduced to $15 million (a decrease of $17 million) and Preserve America to $12.5 million. Funds were eliminated for the Historically Black Colleges ($3.451 million in FY05) and the National Center for Preservation Training and Technology ($1.931 million in FY05).

Resources Committee Chair Richard Pombo (R-CA) Announces Changes to House Resources Subcommittee Leadership – Names Nunes to Chair National Parks

Chairman Richard Pombo (R-CA) recently announced his choices for chairmanship of the Resources subcommittees. He also announced a change in subcommittee title to simply the National Parks Subcommittee, removing the reference to “Recreation and Public Lands.”

He then surprised many by reaching down to the lowest ranking GOP Resources Committee member in selecting the 31 year old, 2nd term Rep. Devin Nunes as National Parks Subcommittee Chairman. Nunes represents Fresno, CA, and brings a background in

..continued on Page 8
farming and agriculture to his new assignment. In just two years, he has ascended to the important Assistant GOP Majority Whip position. He was also named to the powerful Ways and Means Committee by California Chair Bill Thomas, which he will forego to accept the subcommittee chairmanship. Nunes is a private property rights conservative and has announced that he wants to implement an “action plan” to address such issues as approving energy development on public lands and ANWR, and making changes to the Endangered Species Act. The League of Conservation Voters gave him a 3% rating.

Californians, we will need your help in educating him about cultural resource management!

Transportation Equity Act – HR3 – “The Highway Bill - Introduced in House

One of the most important legislative holdovers from previous Congresses is the reauthorization of the Federal Highway Program. Committee Chairman Don Young (R-AK) has expressed enthusiasm that the House will complete action before the Easter recess, and notes that the President and Congress are substantially closer to an agreement on 6-year funding for the program. The gap between the President and the Congress last year was the difference between the President’s funding at $256 billion, the House at $299 million and the Senate at $318 billion. The FY06 President’s Budget funds the measure at $283 billion, a big step toward an acceptable compromise. Many are working for a funding level “no lower” than $299 billion.

HR 3, “son” of the House-passed bill in the last Congress, shows no change in the review language for historic sites. The historic site language notes that an agreement on the Section 106 review with a determination of no adverse affect will satisfy review responsibility. Section 4(f) will be triggered only when the ACHP determines that there is adverse affect or when the site is a National Historic Landmark.

The Senate will introduce its highway bill in a few weeks and it is believed it will again include the environmental language known as the “Voinovich Amendment” for historic sites. It addresses the Section 106/ Section4(f) issues in a more comprehensive but similar solution, using Section 106 as the only required review in cases where there is no adverse effect. It is believed that Sen. Voinovich (R- OH) will include this language in the Senate version.

Another development on the highway scene is a recent agreement between the Federal Highway Administration (FHWA) and the Advisory Council on Historic Preservation (ACHP) on the handling of Section 106 review on the Interstate Highway System (IHS) as it becomes eligible for listing on the National Register. Streamline-conscious FHWA shudders at the thought of implementing Section 106 for all maintenance and expansion activities along its 46,000 miles of highways. On the other hand, the IHS is one of the greatest engineering feats in our nation and deserves recognition on the National Register.

To address this problem, the ACHP and FHWA – in consultation with NCSHPO, SHPOs, THPOs and State Transportation agencies - proposed a system that exempts all undertakings on the IHS from Section 106 review. It further developed criteria to exempt historical and archaeological resources from the overall exemption, requiring Section 106 only for those few eligible resources. This will provide Section 106 review for resources at least 50 years old with historical significance, those less than 50 years old that have achieved significance during that time, and finally, those worthy of exemption as determined by the FHWA before June 30, 2006. Bridges, tunnels, and rest areas of State and local significance may also be exempt.

ACRA commented on this initiative, praising the Council and FHWA for a compromise that insures listing on the Register and a streamlined process of dealing with cultural resources (http://www.acra-crm.org/interstateexemption.pdf). For more information, check the December 29th 2004 Federal Register Vol. 69, No. 249).

The House passed HR 418 - the REAL ID an anti-terrorism anti-illegal immigration measure – on February 10, 2005 as one of its first actions of the year. As initially proposed in the 108th Congress, it is a “waiver of laws necessary for the improvement of barriers at borders.” This will exempt barrier fence building efforts on the Mexican border – and probably all 7,500 miles of borders - from all environmental laws to expedite the construction process. The bill, while not specific, targets archaeological, historical, wildlife habitats, eco systems and other protections that have safeguarded our environment in the past.

As he did last fall, Rep. Sam Farr (D-CA) offered a floor amendment to remove the onerous provision from the bill but was rebuked by only 179 yeas and 243 nays. 23 Democrats joined 220 Republicans in voting to keep the review waiver language unchanged.

The final bill passed 261-161 and the issue will be taken up quickly in the Senate.

Small Business Administration Inviting More Comments About Changes to Size Standards

In the December 3, 2003 Federal Register, the Small Business Administration (SBA) again requested comments on the streamlining of the size requirements to qualify for Small Business grants. ACRA commented in May 2004 and many CRM businesses also responded. In June, the Advocacy Office of SBA stepped in and asked the Size Standards unit to drop the proposals and go back to the drawing board.

A second request for comments appeared in the Federal Register in December of 2004 with a due date of April 1, 2005. SBA has encouraged ACRA to respond again, noting that SBA considers organizational comments as reflecting agreement between CRM companies. Individual firms are also invited to comment.

The original proposal changed SBA requirements from total income ($6 million) as the size standard to a total number of employees that would count all employees, including temps, as full time employees. ACRA objected as CRM businesses use short-term employees for a small phase of a total project. SBA requested ACRA to wrestle with a standard based on number of employees and determine how this could work for our industry, i.e. “an average of employees over a twelve month period” or “a specific length of time use to determine what qualifies as an employee.” ACRA's May letter to SBA suggested a level of 50 full-time salaried employees (http://www.acra-crm.org/USACEAppendixC.pdf).

ACRA Response to U.S. Army Corps of Engineers Federal Register Request Re: Section 10 and Appendix C

ACRA responded by letter on November 15, 2004, to the proposed rule-making of the U.S. Army Corps of Engineers 2004, relating to the protection of historic and archaeological resources as published in the Federal Register, Volume 69, Number 186. ACRA recommended that the Corps revoke Appendix C of 33 CFR Part 325 and use Section 106 solely as currently defined in 36CFR Part 800 Part B for all individual and general permits.

The recommendation noted that the Section 106 process is used singly by all other federal agencies. Since the adoption by the Corps of Appendix C in 1990, the National Historic Preservation Act had been amended and the regulations guiding Section 106 requirements have been streamlined. It was further noted the Advisory Council on Historic Preservation has never formally approved the use of Appendix C of the Clean Water Act, and that Section 106 works in both general and individual permitting situations.

As stakeholders and CRM professionals in the consultation process, ACRA offered assistance to the Corps in the process of developing rules to streamline the process protecting historic and archaeological resources.
Cultural Heritage Research Services, Inc. (CHRS) is pleased to announce the opening of another office location in Pennsylvania. Located across the state from our North Wales headquarters, the Brownsville office is fully operational and available to work on projects in western Pennsylvania, Ohio, and West Virginia. We look forward to building on our prior experiences in that region and expanding our partnership opportunities.

CHRS, established in 1981, offers expertise in prehistoric archaeology, historic archaeology, urban archaeology, industrial archaeology, historic structure evaluation and all levels of documentation, archival and oral history research, museum and exhibit design, and historic preservation procedures and planning. In addition to a wide variety of environmental policy-compliance and planning-related activities and documentation, CHRS has experience in producing an assortment of educational materials including video documentaries, illustrated books and booklets, brochures and pamphlets, posters, interpretive panels, displays and exhibits, and historical markers.

CHRS provides numerous historic architectural and archaeological services to governmental agencies, private clients, specialized CRM firms who require CHRS’ wide range of expertise to fully satisfy their clients’ needs, and CRM firms who need temporary assistance due to staffing shortfalls. CHRS provides archaeological services to preservation firms, historic architectural services to archaeology firms, specialized expertise to those without such experience, and professional research and oral history expertise to everyone.

CHRS welcomes you to browse our revamped website. See for yourself what has made CHRS a leading CRM firm in the mid-Atlantic region for more than twenty years.

R.J. Dausman Technical Services, Inc., a manufacturer of flotation equipment for the CRM industry, reports that its new model Flote-Tech machine, the compact, non-electric Model B, has been well-received both in the U.S. and abroad.

The Model B is used at various universities, on recovery sites, and in labs in this country, and one is currently in use in the Republic of Chad.

In all, R.J. Dausman Technical Services has sold flotation systems in 40 states and six foreign countries. The company began making flotation equipment in 1990 and its Model A is considered by many archaeologists to be the standard for the industry.

Worldwide, 43 percent of the total units sold are used by universities, 25 percent by governmental units and 32 percent by CRM firms. Two-thirds of the Flote-Tech machines in use in the U.S. are floating samples in areas east of the Mississippi River.
As a specialist in cultural resources management and historic preservation for over 25 years, AF CONSULTANTS is the oldest woman-owned small business offering such services in the southeastern U.S.. Our company principals primarily provide archaeological and historical field surveys, historical research, resource significance assessments and documentation, and consultation services for terrestrial and underwater projects of all sizes. Our educational and training programs include in-class, in-field, and in-service workshops and seminars for teachers and business staffs. We proudly offer cost-effective solutions for both private and public sector clients seeking permit or license compliance, and have been a trusted source of quality guidance, training, expert evaluations, and documentation for many years in the Carolinas.

We cover typical field assignments such as surveys and assessment of terrestrial and underwater sites and project footprints, as well as non-field assignments such as cultural resource background checks, historical and archival background documentation, preparation of project scopes of work, and consultation concerning Sec. 106 compliance, including determination of Area of Potential Effect, determination of National Register of Historic Places site eligibility, and Native American participation in the Sec 106 process.

Our premier products include archaeological and structure survey reports, National Register of Historic Places (NRHP) determination of eligibility reports and nominations, NEPA compliance documents, Memoranda of Agreement and/or Understanding documents, federal Investment Tax Credit applications for rehabilitation of historic buildings, and preservation planning media kits.

In addition to being one of the first “small business” members of ACRA, AF Consultants is also a member of National Association of Self-Employed (NASE) and National Small Business United (NSBU). “Membership in a professional organization like ACRA that offers business products and advocacy specifically oriented to cultural resource specialists was unique and very welcome at first … and still is,” says company owner Lesley Drucker. "CRM is a major player in archaeological applications and training, and membership in ACRA underscores our commitment to the business and professional communities."

For further information, please contact: L. M. Drucker, Ph.D., RPA, Owner
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803-787-4169
Toll Free: 1-866-240-9619

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Columbia SC 29206

ACRA encourages new members to submit their profile.
Federal Communications Commission
47 CFR Part 1
[WT Docket No. 03-128; FCC 04-222]

Nationwide Programmatic Agreement for Review Under the National Historic Preservation Act

AGENCY: Federal Communications Commission.

ACTION: Final rule.

SUMMARY: In this document, we adopt revisions to the Federal Communications Commission’s (“Commission”) rules to implement a Nationwide Programmatic Agreement (“Nationwide Agreement”) that will tailor and streamline procedures for review of certain Commission undertakings for communications facilities under section 106 of the National Historic Preservation Act of 1966 (“NHPA”). The Nationwide Agreement will tailor the section 106 review in the communications context in order to improve compliance and streamline the review process for construction of towers and other Commission undertakings, while at the same time advancing and preserving the goal of the NHPA to protect historic properties, including historic properties to which federally recognized Indian tribes, including Alaska Native Villages, and Native Hawaiian Organizations (“NHOs”) attach religious and cultural significance.
More than a dozen members of ACRA firms found their way to the Society for Historical Archaeology Conference in York in January. Among many other activities, we were able to meet with staff of Field Archaeology Specialists, an independent CRM organization. Their offices and facilities are within the Department of Archaeology at the University of York (actually in the vaulted medieval undercroft of the lodgings of the Abbott of St Mary’s Abbey). They get the space rent-free in return for doing some teaching in the department. Sounds good to me! We had an interesting exchange of information about current similarities and differences between British and American CRM. British CRM has become more closely similar to the American model in recent years, following the establishment of a “polluter pays” principle, which is administered through the local government planning system. Developers, both public and private, may be required to sponsor surveys of their project areas as a condition of planning consent (i.e., permits for development). This system was established in the early 1990’s. It marked a radical, and not-always welcome, change from an established system of locally and centrally supported archaeological organizations that often saw themselves as part of an embryonic nationwide archaeological service, supported directly by taxpayers’ pounds. Some of these organizations, most of them set up in the 1970s, have found it difficult to adapt to the free-market, project-based, and non-territorial nature of the new arrangements. One effect of this, as FAS director Justin Garner-Lahire told us, was a low level of trust between CRM companies. It certainly made me appreciate the degree of collegiality that we have within ACRA, for which there does not seem to be a counterpart in the UK at the present time. Your President, Executive Director, and Mike and Anne Polk were also royally entertained by Professor Martin Carver (former Chair of the Department and currently editor of Antiquity) at his house outside York. These photographs show the high level of serious discussion and international dialogue that took place there over a few libations.
Dear ACRA Member:

The deadline for submission of nominations for the 2005 ACRA awards is JULY 29, 2005. Awards will be presented at the 2005 ACRA Annual Meeting in Washington, D.C. The 2005 categories are:

**Industry Award**
An award presented to an ACRA company’s client (mining, energy, transportation, etc.) that has shown a commitment, above and beyond what is required to meet regulations, to the preservation of cultural resources. This could be a single project, or recognition of on-going commitment.

**Public Service Award**
Recognition of an ACRA company or an employee of an ACRA company that has made a long-term contribution to the study, management, and/or protection of cultural resources, or has contributed volunteer efforts and resources for the betterment of their immediate community, county, state, etc. These include efforts toward training students for CRM careers, internships, etc. and school programs, environmental programs, preservation programs, and interpretive programs.

**Quality Product Award**
Recognition of a high quality product produced by an ACRA member company. The product can be in the form of innovative or long-term research, preservation of a cultural resource for future generations (such as a building or archaeological site), or an outstanding report, book, brochure, etc.

**PLEASE NOTE:**
All ACRA award nominations will be good for three (3) years. Any nomination that does not receive an award the year it was submitted will automatically be considered for the following year, and if no award is received, again for the year after that.
If you submitted a nomination in 2004, it will be automatically reconsidered for the 2005 Awards, and again in 2006 if it does not receive an award in 2005. Similarly, if you submit a nomination in 2005 and it does not win an award, it will automatically be reconsidered for 2006 and 2007.
Submit THREE identical copies of your nomination.
If you are nominating a substantial, multi-volume report, please consider submitting the three copies on a CD in PDF format.
ACRA will send press releases to three local media outlets of the winner’s choice.
Please direct any questions to Charissa Wang, ACRA Awards Chair, at Hardlines Design Company, 614-784-8733.
2005 ACRA AWARDS
Nomination Form
Deadline for Submission: JULY 29, 2005

ENTRY FORM

Please complete each section and submit with the required documentation.

Category:
1 Industry Award
2 Public Service Award
3 Quality Product Award

Nominee:
Name of firm, agency, or individual(s) being nominated. This is the information that will appear on the awards certificate(s).

Project:
Name of associated project (if applicable)

Entered By:
Name of firm or individual(s) submitting the nomination

Address

Telephone Number    Fax Number

E-Mail Address

I certify that the nominated individual, agency, project, or firm meets all eligibility requirements. I understand that any entry that fails to meet the submission requirements may be disqualified.

Signature: _________________________________________________________________

Name (typed or printed): ______________________________________________________
SUBMISSION REQUIREMENTS

1. **Who Can Enter**
Architects, archaeologists, historians, students, and professionals working in the cultural resources management field in the United States, either in the public or private sector, may submit a nomination for any of the three (3) categories. For projects, nominations must have been directed and substantially executed in the United States not more than five (5) years ago. Nominations for the Public Service Award and Quality Product Award *must* have been executed by an ACRA member in good standing; Nominations for the Industry Award must be submitted by an ACRA member in good standing.

2. **Providing Additional Material and Publication**
If the nomination should win, the entrant agrees to make available further information and graphic material as needed by ACRA. *ACRA Edition* is granted the first opportunity for publication of the award announcement and supporting information about the project or work.

3. **Projects Fact Page**
To ensure the jury’s clear understanding, each entry must contain a single page that lists, in English, the nomination’s facts under the following headings:

- Award Category
- Name of Nominee
- Basis of Eligibility

In addition, for the Quality Product Award, you must augment your submission with the following information:

- Start and Finish Dates
- Client or Source of Funding
- Project Budget
- Name and Location of Client
- Form of Final Products

4. **Narrative**
Nominations must contain a one-page synopsis that explains how the nominee meets the submission requirements. You may submit copies of reports or examples of the product, but items must be accompanied by the one-page synopsis.
5. **Graphic Materials**
Please submit graphic material in 8-1/2”x11” format. This requirement is mandatory for project entries only. However, non-project entrants are also encouraged to submit applicable supplementary material (newspaper clippings, etc.) in a bound 8-1/2”x11” format.

6. **Entry Forms**
Each nomination must be accompanied by a signed entry form. Reproductions of the form are acceptable.

7. **Submission Format**
All required pages of each entry must be firmly bound in binders. No slides, original drawings, videos, or unbound materials will be reviewed. Materials not in 8-1/2”x11” format will not be reviewed. Materials in 11”x17” or other format folded down to fit in an 8-1/2”x11” format are acceptable. PLEASE SUBMIT THREE (3) COPIES OF THE NOMINATION.

8. **Return of Entries**
All entries become the property of ACRA and will not be returned. ACRA reserves the right to distribute, publish, or otherwise utilize the materials in the entry as part of its program and mission. Please do not submit your originals.

9. **Entry Deadline**
Deadlines for receipt of entries is JULY 29, 2005. All entries must show a postage mark as evidence of being in the carrier’s hands by that date. Hand-delivered entries must arrive at ACRA’s Award Chair office by 5:00 pm on JULY 29, 2005. To ensure timely arrival, ACRA recommends using a carrier that guarantees delivery within a specified number of days.

10. **Winners**
Winners will be notified by e-mail approximately one month before the annual meeting. You will be requested to submit digital images of the nomination than can be used in the award presentation. In order to encourage nominators to invite their clients to the annual conference to be present at the awards ceremony, ACRA has set up a fund to assist in defraying these costs.

11. **Publications**
Winners will be asked to submit three (3) media sources of their choice to receive official ACRA press releases of their awards.

ADDRESS ENTRIES TO:

**ACRA AWARDS CHAIR**
c/o Hardlines Design Company
4608 Indianola Avenue
Columbus, OH 43214
### ACRA’s Members-Only Listserver

ACRA now has an online discussion group just for members. “MembersOnly” is a listserver that operates much the same way as ACRA-L, with the exception that it is only available to ACRA members. Its purpose is to offer the board, members, and the executive director a venue to share the latest news from ACRA; promote dialogue between members on current issues; and enable members to post announcements or inquiries.

To subscribe to the list, a member must contact ACRA’s Executive Director, Tom Wheaton. Once you have supplied Tom with your e-mail address, he will subscribe you to this list. Contact Tom at 770-498-5159 or e-mail: tomwheaton@newsouthassoc.com.

### 2005 ACRA EDITION SCHEDULE

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Production</th>
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<tbody>
<tr>
<td>February 7</td>
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<td>April 4</td>
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<td>June 6</td>
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<td>August 15</td>
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### ACRA Edition

is a bi-monthly publication of The American Cultural Resources Association. Our mission is to promote the professional, ethical and business practices of the cultural resources industry, including all of its affiliated disciplines, for the benefit of the resources, the public, and the members of the association.

This publication's purpose is to provide members with the latest information on the association's activities and to provide up-to-date information on federal and state legislative activities. All comments are welcome.

### Advertising Rates:

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<th>Per Year</th>
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* Business cards can be scanned.

Please address comments to:

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  ejharris@aol.com
  or
- Thomas Wheaton, Executive Director
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