



Geoarchaeologist, Cultural Resources Project Manager – Seattle, WA

Apply at: <https://careers-swca.icims.com/jobs/10052/geoarchaeologist%2c-cultural-resources-project-manager/>

SWCA Environmental Consultants is seeking an experienced, self-motivated Cultural Resources Project Manager with a Geoarchaeological focus and expertise to join our Seattle office. You should have experience with Pacific Northwest archaeology or glacial geomorphology, and with cultural resources consulting in the Pacific Northwest, and be prepared to be a key contributing member of our Seattle team.

Your role will be to lead, direct, and manage projects; develop research designs, field methods, and analysis; mentor staff; and play a significant role in office business development. You should be able to work full time and have the ability to travel. SWCA offers an enthusiastic, supportive, and casual work environment with flexible schedules and a competitive total compensation and benefits package, including a stock ownership program. This position provides a great opportunity for a motivated individual to help grow an excellent cultural resources team.

When applying for this position, please submit a one page cover letter summarizing your experience and reasons for applying.

What you'll accomplish:

- Oversee all aspects of Cultural Resources Project Management to include: field research, data collection, inventory, analysis, and final report production ensuring they are conducted in accordance with the QA/QC plan.
- Provide geoarchaeological background and analysis for a variety of projects.
- Additionally, the Project Manager will manage budgets, prepare proposals, interact with clients, and manage the CR staff work load projects.
- Other duties as needed such as: author large technical reports, research designs, treatment plans and other technical documents.
- Maintain good working relationships with state and federal agency contacts and clients.
- Lead and assist with business development efforts in the Seattle and Pacific Northwest market.

Experience & Education required:

- Minimum of a Master's degree in Archaeology, Geoarchaeology, or Anthropology required
- Minimum of three (3) years of supervisory fieldwork experience required.
- Minimum of one (1) year of project management experience required.
- Must demonstrate completion of survey, testing, and/or data recovery excavation projects involving geoarchaeological investigations and preparation of final reports consistent with the Washington Department of Archaeology and Historic Preservations (DAHPS) standards for cultural resource reporting, or similar requirements.
- Demonstrated commitment to business development including writing successful proposals, maintaining positive relationships with clients, and willingness to seek out new client opportunities.
- Emphasis on geoarchaeology of the Pacific Northwest highly preferred (other regional geoarchaeological experience will be considered).
- Experience with Section 106 and NEPA required.
- Experience with Washington SEPA, Washington GEO 05-05 preferred.
- Experience working with Tribes and agency staff.
- Listed as a Registered Professional Archaeologist (or qualified for RPA status).
- Must have ability to be listed on various federal and state cultural resource permits.



SWCA Environmental Consultants is a growing employee-owned firm, providing a full spectrum of environmental services. With offices across the United States, SWCA is one of the largest environmental compliance firms and ranks among *Engineering News-Record's* Top 200 Environmental Firms.

If you would like to contact SWCA regarding the accessibility of our website or need assistance completing the online application process due to a disability, please email accommodations@swca.com or call 800-828-8517. This contact information is for disability accommodation requests only. All other inquiries will not receive a response.

EOE - women, minorities, individuals with disabilities and veterans are encouraged to apply.

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